

PSUG 2009

November 3, 2009 - You MUST REGISTER for **EACH** session on the Edutech Site

	Tech Lab 1	Tech Lab 2	Board Rm. 1	Board Rm. 2
8:30 to 11:30am	Basic Excel	ReportWorks	Back to the Basics – PS Admin	Data Mining
11:35 to 12:55pm	LUNCH (On your own)	LUNCH (On your own)	LUNCH (On your own)	LUNCH (On your own)
1:00 to 4:00pm	Data Mining	ReportWorks	Cleaning Up your PowerSchool Data	Grad Sets

(You will NEED to bring your own laptop for these sessions!)

November 4, 2009 - You MUST REGISTER **ONCE** for the entire day on the Edutech Site

8:30 to 10:30am (General Session – Gymnasium)

- Welcome & Introduction of New Staff – Don Simon
- State Reporting News– Don Simon
- New features in Version 6.0 – PS Staff
- Workshop Updates – PS Staff
- Automation Anywhere Demonstration – Grand Forks Public Schools
- Pearson News – Tom Kasperek

	Tech Lab 1	Tech Lab 2	Board Rm. 1	Board Rm. 2
10:40 to 11:40am	Grad Sets Overview	PT Administrator	Export Using Templates	Entering Standards in the Gradebook
11:45 to 12:55pm	LUNCH (On your own)	LUNCH (On your own)	LUNCH (On your own)	LUNCH (On your own)
1:00 to 1:55pm	Using Recommendations in Scheduler	Reportworks Overview	Gradebook Q and A	Activities – What are your options?
2:00 to 2:55pm	Using Mail Merge in PowerSchool	Incident Management	PT Administrator	School Notification Systems

* 3:00pm to 3:15pm = Wrap UP in Board Room 2